



WOMEN'S GIVING FUND GRANTS COMMITTEE

PURPOSE

The Women's Giving Fund Grants Committee guides the process of inviting, reviewing, selecting, and evaluating grants from Park City Community Foundation's Women's Giving Fund.

GRANTS

High Impact Grants

A high impact project or nonprofit is one that can provide measurable outcomes that change lives in enduring ways, alter a community, or address a root issue, rather than acting as a short-term remedy. Impact may vary based on a nonprofit's size. Collaboration within the community is encouraged.

Grant Guidelines

- Must serve women and/or children of Summit County
- Must be high impact, as defined above
- Applicant must demonstrate need with relevant data and facts.
- Applicant must have an attainable goal and objectives, which includes a timeline for implementation.
- The applicant must demonstrate an ability to measure and evaluate the program/project and must communicate those outcomes to the WGF membership if awarded the grant.
- Finalist applications will be posted on the WGF website for all members to access.
- Each finalist will participate with PCCF in creating a video that is up to three minutes long to present at the grant award event
- Funding:
 - Funding can be for unrestricted/operating, program/project, capital projects and equipment, consulting services, matching funds, technical assistance, and joint requests from multiple applicants (collaborations).
 - Funding can be awarded in one year, but disbursed over 1-3 years depending on the nature of the project and the outcomes achieved.
 - Grants will not be awarded for debt reductions or retiring past operating deficits, sponsorships, dinners, or one-time events, fellowships or other grants to individuals, loans, litigation, political campaigns, graduate and post-graduate research, or for purposes that further a political or religious doctrine.
 - PCCF Board of Directors annually sets the amount to be granted; the WGF Grants Committee and the WGF membership choose the recipient. PCCF Board of Directors must approve the finalists.
 - One grantee will be chosen per year. After five years, PCCF will revisit this number.
 - A recipient cannot reapply as the primary grantee for three years after the year they received a grant.

GRANTS COMMITTEE TASKS AND TIMELINE

October/November	Solicit and review nominations for committee membership.
November/December	Develop guidelines for the upcoming year's grantmaking.
January/February	Assist staff in inviting nonprofit organizations to submit grant proposals.
March	Review of applications and selection of applicants to include in site visits.
April	Participate in site visits to remaining applicants.
April/May	Selection of finalists.
May/June	Assist staff in promoting voting by WGF members for final grantee selection.
July	Attend annual grant announcement event, which also includes an update on the previous year's grant.
September/October	Review the year's grantmaking process and assess lessons learned.

GRANTS COMMITTEE STRUCTURE

Characteristics

- Nine women and girls who are WGF members
- Staggered two-year terms
- One member must be a PCCF board member who is also a Women's Giving Fund member
- Diversity of age, experience, and other factors
- Minimum of four meetings and thirty-five hours; availability for meetings is mandatory; must be flexible

Nomination Process

- Members may nominate themselves or someone else
- Online nomination form requests various relevant information, as available
- Nominations from active WGF volunteers are particularly encouraged
- Nominations will be reviewed by the previous year's committee and/or by PCCF staff, with selection by consensus of the committee
- Nomination information will be kept confidential beyond the committee and staff